



Job Title:	School Based Instructor
Contract Hours:	08.30 am – 4.30 pm (term time only)
Contract Length:	Fixed term to 1 July 2022
Grade:	Unqualified teacher, U1, £18,419 a year, pro-rata
Responsible to:	Subject Leaders

Overall Responsibility:

Disruption in education due to the Covid-19 pandemic has led to disrupted education for many students, including those who are considered disadvantaged. The role is key to supporting identified students in making better progress in key subjects.

Working with small groups or individuals, you will assist learning recovery through the delivery of support sessions that are signposted from Heads of Department. Directed from and to subjects such as English, maths, sciences, humanities or modern foreign languages (specialism and preference to be confirmed with candidates)

Supporting the student

- Running sessions and proactively supporting directed small groups or individual students to recover and develop their understanding and learning.
- Offering high quality and individualised feedback to students during sessions
- To develop knowledge of the range of learning support needs and to develop an understanding of the specific needs of the students to be supported.
- To help the student to learn as effectively as possible both in group situations and on his/her own using a range of strategies.
- To liaise with the Head of Department, class teacher, SENCO and Deputy Headteacher about individual learning support needs.
- To support in the development of appropriate resources to support the students.
- To establish a supportive relationship with the students and their families through communication and feedback.
- To develop methods of promoting/reinforcing the student's self-esteem
- To coach and mentor the student(s)

Supporting the Teacher / Learning Support Manager / Head of Department

- To assist in the development of a suitable programme of support for target support students
- In conjunction with the Deputy Headteacher(s) to develop a system of recording the student's progress.
- To participate in the evaluation of the tutoring support programme.
- To provide regular feedback about the student.

Supporting the School

- Where appropriate, to develop a relationship to foster links between home and school.
- To liaise, advise and consult with other members of the team supporting the student when asked to do so.
- To use the school Behaviour Policy to support the learning of all students.
- To attend relevant in-service training.
- To be aware of school procedures.
- To be aware of confidential issues linked to home/student/teacher/school work and to keep confidences appropriately.
- To run and/or support the running of co-curricular mentoring and tutoring activities.

Additional Responsibilities:

- Undertake any duties reasonably requested by the Headteacher.