

Careers Resources

There are a great number of resources available for students to read and research. We have college, sixth form and university prospectus. We have publications and magazines, access to online careers websites and games. The Careers Hub provides students with a quiet corner and space to study.

Useful Careers Websites

www.nationalcareersservice.direct.gov.uk

Useful to research Job profiles, create a CV, view information for 13-19 Years.

www.thesource.me.uk

Suffolk Website for information about issues that may affect students.

www.icould.com/buzz

Try the Buzz game to find out which animal you are.

www.gov.uk/apply-apprenticeship

Useful to register for Job alerts and search for apprenticeships

www.ucas.com

Website for university information

The Careers Team

Careers Practitioner

Mrs Baker – bbaker@tgschool.net

Year 10 & Sixth Form Work Experience

Miss Perkins – kperkins@tgschool.net

*Ofsted Judgement 'Outstanding'
Careers Department*



Winner 2015



Recognising Excellence
in Careers, Employability
and Enterprise



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for information



Year 7 and 8 Career Entitlement



*This leaflet sets out to
offer information to
support students and
parents/carers in decision
making*

Important Careers Information

All students at TGS are entitled to a career guidance interview with Mrs Baker or an independent careers adviser. Please contact Mrs Baker to arrange an appointment. bbaker@tgschool.net or 01787 375232 Ext 296
Mrs Baker and the independent careers adviser are qualified careers practitioners.

Employer Workshops

Employers visit Thomas Gainsborough on a regular basis to conduct Employer Workshops. These are advertised as follows:

- In the Careers Hub
- On Student Noticeboard
- In Student Services.

All students are encouraged to attend the workshops which are usually held in the Careers Hub at 1pm – 1.30pm. Students learn to network with the employers by asking questions and taking part in group discussion. We actively encourage students from Year 7 and 8 to attend. Many employers bring examples of products with them for students to handle, taste and try on.

Careers Club and Working Party Monday after school

Students can sign up to attend our own Careers club on a Monday after school. We play games and find out about different career pathways. Students evaluate careers resources and inform future careers provision. If you would like to join us please come along to the Careers Hub.

New Careers Ambassadors

We are searching for student volunteers to take up an important Careers role. If you wish to give up break or a small amount of lunch once a week to volunteer in the Careers Hub in return you will receive an ambassador badge, stamps towards your half honours community award, a certificate and you will learn new skills and responsibilities within the Careers Hub.

If you wish to apply please collect an application form from the Careers Hub.



Record of Achievement Folders

New Half Honours for Year 7 & 8

All students at TGS have an ROA folder to place their achievements inside and outside of school. Our aim is to celebrate all achievements of individual students. Evidence for the folders can be in the form of newspaper cuttings, photos with statements, newsletters, certificates, references part time work and volunteering and awards. In and out of school. A sticker has been placed in the front of all ROA folders. Students will receive a stamp every time they bring in evidence for their folders. Once the table below is fully completed students will receive a half honours sticker.

Progress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TGS 50	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Careers educational visits

During the school year we arrange extra activities and visits for students interested in different career pathways such as:

- The Skills Show – all year 9 students
- The Food and Farming trip – open to all students interested in this pathway

- Small personalised visits to employers

We advertise the visits via student noticeboard, in the newsletter and Careers Hub.

Enrichment Clubs

It is important to attend enrichment clubs at school and outside of school. The clubs can teach you employability skills to help you in the future.

Skills such as: reliability, teamworking and showing initiative, organisation, communication, leadership and negotiation.

Merits

You will receive at least one merit point when you attend any careers event, place certificates in your record of achievement folder, when you attend an employer workshop, when you come to careers to access publications and online resources or come to Careers Club.

Careers tutor group induction

Tutors will bring their tutor groups to the Careers Hub to introduce them to careers provision and opportunities at Thomas Gainsborough School.

Opportunities to work with the Careers Team in Year 9.

In year 9 we work with the English and ICT Departments to prepare students for their mock interview and work experience in Year 10. Students will take part in the following activities:

- Employer involvement and advice in lessons
- Mock interview preparation
- Health and Safety in the work place
- Work experience information
- Careers research and planning
- Planning and creation of a cover letter
- Planning and creation of a Curriculum Vitae

Work Experience in Year 10

In Year 10 students will receive a mock interview with a real employer who will give constructive feedback. Students will be given the opportunity to do two one week work experience placements.

Progression in Year 11

All Year 11 students are offered full support to choose a further education pathway in Year 11. The following routes are the choices available to students.

- Sixth Form
- College
- Apprenticeships
- Armed Forces

Careers in Year 12 and 13

Students are offered a number of interactions with employers, a careers guidance meeting to discuss progression at the end of Year 13. Students in Year 12 can complete a 5 day work experience placement.