

Careers tutor group induction

Tutors bring their tutor groups to the Careers Hub to introduce them to careers provision and opportunities at Thomas Gainsborough School at the beginning of term

Useful Careers Websites

<https://www.icanbea.org.uk>
Useful to research Job profiles.

www.thesource.me.uk
Suffolk Website for information about issues that may affect students.

www.icould.com/buzz
Try the Buzz game to find out which animal you are.

www.gov.uk/apply-apprenticeship
Useful to register for Job alerts and search for apprenticeships in Year 11.

www.ucas.com
Website for university information

The Careers Team

Careers Practitioner
Mrs Baker – bbaker@tgschool.net
Year 10 and Sixth Form Work Experience
Miss Perkins – kperkins@tgschool.net

*Ofsted Judgement 'Outstanding'
Careers Department*



Recognising Excellence
in Careers, Employability
and Enterprise



Join TGS Careers on Twitter
for information



Year 9 Career Entitlement



*This leaflet sets out to
offer information to
support students and
parents/carers in decision
making*

Important Careers Information

All students are entitled to a Career guidance interview with Mrs Baker or an independent Careers adviser. Both are qualified Careers Practitioners.

Please contact Mrs Baker to arrange an appointment.
bbaker@tgschool.net or 01787 375232 Ext 296

Option choices in Year 9

Careers guidance can support options decision making in Year 9. We offer information and advice to help you to make suitable choices to compliment the options open event, assemblies and options information booklet.

Employer Workshops

Employers visit Thomas Gainsborough on a regular basis to conduct Employer Workshops. These are advertised in the Careers Hub, on Student Noticeboard and in the Newsletter. All students can attend the workshops which are usually held in the Careers Hub at 1pm – 1.30pm. Students learn to network with the employers by asking questions and taking part in group discussion. We actively encourage students to attend. All students receive a certificate of attendance.

Record of Achievement Folders and the Graduation Ceremony

Year 9 students now begin the process of collecting evidence of their achievements inside and outside of school in preparation for the graduation ceremony in year 11. Our aim is to celebrate all achievements of individual students. Evidence for the folders can be in the form of newspaper cuttings, photos with statements, newsletters, certificates, references and awards. The Careers team is available to answer questions about ROA folder contents.



Enrichment days

Careers education is delivered in a number of ways to all students on Enrichment days in the form of planned events and activities such as:

- Learning about careers provision at TGS
- Learning about skills and qualities
- Work experience preparation
- Mock interviews in Year 10 & 13
- Speed networking
- Visits to colleges and universities
- Mentoring

Careers educational visits throughout the year

During the school year we arrange extra activities and visits for students interested in different career pathways such as:

- The Skills Show – all year 9 students
- The Food and Farming trip – open to all students interested in this pathway
- Small personalised visits to employers

We advertise the visits via student noticeboard and in the Careers Hub.

Careers Club and Working Party Monday after school

Students can sign up to attend our Careers club on a Monday after school. We play games and find out about different career pathways. Students evaluate careers resources and inform future careers provision. If you would like to join us please come along to the Careers Hub.

Why are enrichment clubs important?

It is important to attend enrichment clubs at school and outside of school. The clubs can teach you skills to help you in the future. Skills such as reliability, teamworking and showing initiative, organisation, communication, leadership and negotiation.

Merits

You will receive at least one merit point when you attend any careers event, place certificates in your record of achievement folder, when you attend an employer workshop or come to Careers Club.

Opportunities to work with the Careers Team in Year 9

In year 9 we work with the English and ICT Departments to prepare students for their mock interview and work experience in Year 10. Students will take part in the following activities:

- Employer involvement and information in lessons
- Mock interview preparation
- Health and Safety in the work place
- Work experience information
- Careers research and planning
- Planning and creation of a cover letter
- Planning and creation of a Curriculum Vitae

Work Experience in Year 10

In Year 10 students will receive a mock interview with a real employer who will give constructive feedback. Students will be offered the opportunity to do two, one week work experience placements.

Progression in Year 11

All Year 11 students are offered full support to choose a further education pathway in Year 11. The following routes are the choices available to students.

- Sixth Form
- College
- Apprenticeships
- Armed Forces

Careers in Year 12 and 13

Students are offered a number of interactions with employers, a careers guidance meeting to discuss progression at the end of Year 13. Students in Year 12 can complete a 5 day work experience placement. A positive progression route for Year 13 students can be either University or a higher apprenticeship.

Careers Resources

There are a great number of resources available for students to read and research. We have college, sixth form and university prospectus. We have publications and magazines. We have access to online careers websites and games. The Careers Hub provides students with a quiet corner and an area to study.